

Relay Handoff Report

Report ID: RR-2026-069-00007

Generated: Mar 10, 2026

What This Automation Stack Does

Automates content publishing and distribution workflows from WordPress to Reddit.

Failure Impact: Disruption would interrupt automated workflows and require manual intervention across WordPress and Reddit.

Total Automations: 6

Active: 0 of 6

Connected Apps: WordPress, Reddit, Buffer

Some workflows have limited metadata due to export constraints.

OWNERSHIP TRANSFER SUMMARY

6

Total Workflows

0 of 6

Currently Active

Low

Immediate Risk

Inactive

System State

Recommended First Action: Verify connections, then reactivate workflows one by one

Automation Breakdown

Wordpress to Reddit

Trigger: When a new post, page, or comment is published in WordPress

Action: Create a post or comment on Reddit

Frequency: Currently inactive (Zap is turned off)

Apps: WordPress to Reddit

Workflow ID: 288404013 - Name not defined in Zapier

Trigger: Trigger details unavailable in export metadata

Action: Action details unavailable in export metadata

Frequency: Currently inactive (Zap is turned off)

Apps: Not identified in export metadata

Note: Limited detail available due to export constraints. Review this workflow directly in Zapier.

Workflow ID: 342951153 - Name not defined in Zapier

Trigger: Trigger details unavailable in export metadata

Action: Action details unavailable in export metadata

Frequency: Currently inactive (Zap is turned off)

Apps: Not identified in export metadata

Note: Limited detail available due to export constraints. Review this workflow directly in Zapier.

Workflow ID: 342951555 - Name not defined in Zapier

Trigger: Trigger details unavailable in export metadata

Action: Action details unavailable in export metadata

Frequency: Currently inactive (Zap is turned off)

Apps: Not identified in export metadata

Note: Limited detail available due to export constraints. Review this workflow directly in Zapier.

Test Zap 1

Trigger: Trigger details unavailable in export metadata

Action: Action details unavailable in export metadata

Frequency: Currently inactive (Zap is turned off)

Apps: Not identified in export metadata

Note: Limited detail available due to export constraints. Review this workflow directly in Zapier.

Share new RSS feed items to Buffer for social media updates

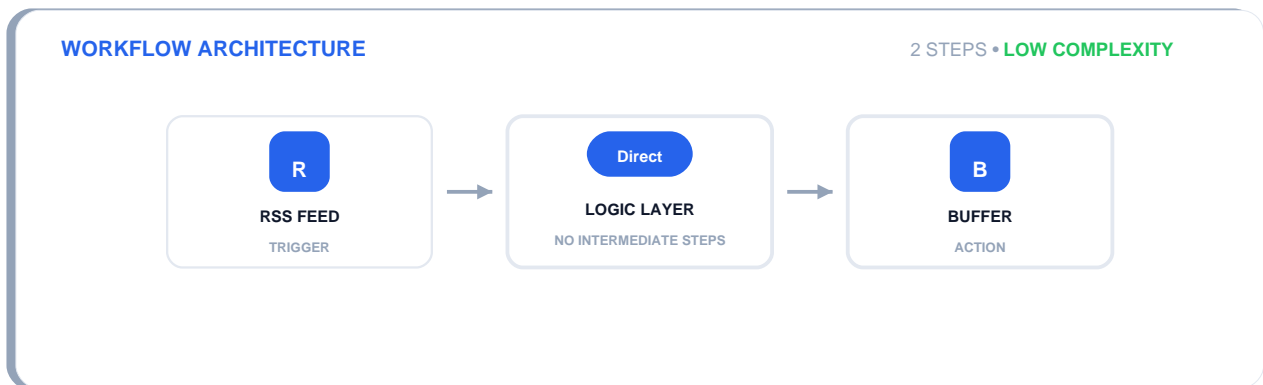
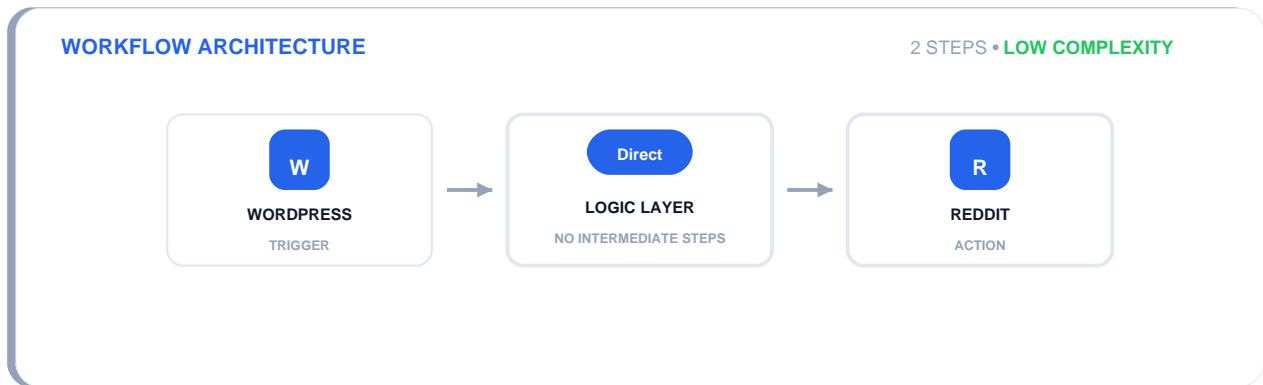
Trigger: When a new item appears in the RSS feed

Action: Schedule and publish the post via Buffer

Frequency: Currently inactive (Zap is turned off)

Apps: Buffer

Dependency Map



Troubleshooting Guide

Wordpress to Reddit

Issue: Stops working if the WordPress site URL changes or the Zapier plugin is deactivated

Fix: Verify the Zapier plugin is active in WordPress and reconnect the account in Zapier Connected Accounts.

Test Zap 1

Issue: Automation runs unnecessary steps before checking filter conditions

Fix: Move the Filter step closer to the beginning of the Zap to skip unnecessary work.

Share new RSS feed items to Buffer for social media updates

Issue: Multiple formatting steps can cause unexpected results if one fails

Fix: Consolidate into a single Formatter step. If one step is wrong, it's easier to find and fix.

Handoff Checklist

Complete each step before signing off on the handoff.

1. Access & Credentials

ACCESS

- Log in to Zapier with the account credentials and confirm you can see all Zaps listed in this report

2. Verify Outputs

VERIFY

- Check the Zapier Task History (last 7 days) for any failed tasks and investigate errors before handoff
- Confirm that all destination apps (Slack channels, Notion databases, Sheets) still exist and are correctly linked

3. Documentation

DOCUMENT

- Save this Handoff Report in the shared team documentation folder (Notion, Drive, or Confluence)
 - Note the date of handoff and the name of the new owner in the team documentation
 - Store the Zapier account login credentials securely in the team password manager (1Password, Bitwarden, etc.)
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